



# OPIRG BROCK 2019-2020 MINUTES



## MEETING LOGISTICS For OPIRG Brock BOD

**Date:** February 25th, 2020      **Time:** 5:30PM - 7:30PM      **Location:** MIW 207

**Co-Facilitators:** Kerry      **Minute Taker:** Bhonita      **Mood Minder:**  
**Present:** Patrick, Kate, Kerry, Bhonita  
**Absent:** Eli, Bukky, Daniela

## MINUTES

1. **Introduction to meeting: Land acknowledgement, Labour acknowledgement, Accessibility Notes, Review of Group Norms**
2. **Check-in/go around: Names, pronouns, how you are feeling entering the meeting**
3. **News Headlines**
  - Blockade in Hamilton
  - Blockade at Peace bridge
  - Other Ongoing blockades (in solidarity with Indigenous communities)
4. **Review of the agenda**
5. **Approval of previous meeting's minutes**
  - Proposal to move approval of previous meeting's minutes and this meeting's minutes to next public board meeting
6. **Email decisions summary**
  - Proposal #1: to move approval of email decisions to next public board meeting (due to lack of present board members)

**Bukky:**

**Eli: Approved**

**Daniela:**

**Board decision: Approved by Bhonita, Stand-Asides: Kate and Patrick**

- Proposal #2 : The following decisions be reaffirmed by the OPIRG Brock of Directors, as they were decided via email since the last public board meeting:
  - Approval of Kate Spiegel, and Daniela Calderon as OPIRG Brock members

- Approved via email 'Requires Reply: New OPIRG Memberships Approvals' on February 3, 2020
- Appointed of Patrick Clohessy to the OPIRG Brock Board of Directors
  - Approved via email 'Requires Reply: Proposal for new board member Kate Spiegel' on February 7, 2020
- Appointed of Kate Spiegel to the OPIRG Brock Board of Directors
  - Approved via email 'Requires Reply: Proposal for new board member Kate Spiegel' on February 7, 2020
- Appointed of Daniela Calderon to the OPIRG Brock Board of Directors
  - Approved via email 'Requires Reply: Proposal for new board member Daniela Calderon' on February 7, 2020

**Bukky:**

**Eli: Approved**

**Daniela:**

**Board decision: Approved by Bhonita, Stand-Asides: Kate and Patrick**

## 7. Community Opt-Ins

Proposal: The OPIRG Brock Board of Directors approves the new members, with memberships effective until December 31, 2020:

- Adrianna Cervoni

**Bukky:**

**Eli: Approved**

**Daniela:**

**Board decision: Approved by Bhonita, Patrick, Kate**

- June-Etta Chenard

**Bukky:**

**Eli: Approved**

**Daniela:**

**Board decision: Approved by Bhonita, Patrick, Kate**

- Ethell Muhumuza

**Bukky:**

**Eli: Approved**

**Daniela:**

**Board decision: Approved by Bhonita, Patrick, Kate**

- Trinity Lamb

**Bukky:**

**Eli: Approved**

**Daniela:**

**Board decision: Requires a follow up email**

- Kostyn Petrunick

## **Board Decision: Approved- Consensus**

- Justin Blake  
**Bukky:**  
**Eli: Approved**  
**Daniela:**  
**Board decision: Approved by Bhonita, Patrick, Kate**
  
- Mary-Beth Raddon  
**Bukky:**  
**Eli: Approved**  
**Daniela:**  
**Board decision: Approved by Bhonita, Patrick, Kate**
  
- Harleen Sandhu  
**Bukky:**  
**Eli: Approved**  
**Daniela:**  
**Board decision: Approved by Bhonita, Patrick, Kate**
  
- Karen Williams  
**Bukky:**  
**Eli: Approved**  
**Daniela:**  
**Board decision: Approved by Bhonita, Patrick, Kate**
  
- Karen Orlandi  
**Bukky:**  
**Eli: Approved**  
**Daniela:**  
**Board decision: Approved by Bhonita, Patrick, Kate**
  
- Proposal: The following groups be approved as Action Groups (as per signing up on Patreon), and be followed up with to establish a clear Action Group process
  - 1) Niagara Reproductive Justice  
**Bukky:**  
**Eli: Approved**  
**Daniela:**  
**Board decision: Approved by Bhonita, Stand-Aside: Patrick, Kate**
  
  - 2) Niagara Anarchist Reading Group  
**Bukky:**  
**Eli: Approved**  
**Daniela:**

**Board decision: Approved by Bhonita, Kate Stand-Aside: Patrick**

- Proposal: OPIRG Brock Board of Directors formally accepts the resignation of Winnie Murombedzi, effective January 25, 2020

**Bukky:**

**Eli: Approved**

**Daniela: approved**

**Board decision: Approved by Bhonita, Patrick, Kate**

**8. Board reports**

**Bhonita:**

- Ongoing accountability process and went to talk to lawyer
- Will send a follow up to the lawyer
- Sent an update to past staff
- Went to PBM
  - Has Insurance
  - Became Treasurer of the Provincial Board
  - Situation at York
- Planning on doing the What's Cool Niagara for the Free Store
- Sent McMaster a copy of our referendum reports as a support

**Patrick:**

- helped to organize KOBA meeting
- followed up with Kostyn and Steph p. Who weren't able to make the meeting, introduced contact with Claire for follow up

**Kate:**

- went to KOBA meeting, and took minutes

**Eli:**

- **Free Store – volunteered for the Freestore event at the International Students Centre**
- **Meeting for Marilyn Walker Fundraiser Market**
- **Attended Film House event**
- **Meeting for KOBA**

**Things I did not complete:**

- **KOBA –I had a meeting before Reading Week but have not completed the required tasks.**
- **Task: Eli Board portfolios.**
- **Task: KOBA contact businesses to sponsor tables.**
- **Task: Market. I work 12-5pm and will not be available.**
- **Task: Board training.**

**Bukky:**

**9. Staff reports**

- Worked on ontario skills catalyst grant, but issues with portal. Decision to not apply to grant.
- Worked on Niagara skills network (grant, meetings, emails)
- Updating finances
- Fundraising planning
- Free store went well (chloe wants to do dual event where people drop off items as well)
- Environmental consultant opportunity
- Attended provincial Board Meeting (legal, york situation, drafted emails)
- community discount card marketing
- Met with Robyn and Madeleine about coming out monologues

**10. Committee Updates, Feedback, Goals, & Proposals**

- Finance:

**\*See budget handout**

- Financial Decisions update

-Board previously approved \$10,000 for audit but now it is quoted at \$15,000 by bookkeeper

Proposal: Approve spending a maximum of \$15,000 on audit (we do have the \$, see budget handout)

**Bukky:**

**Eli: Approved.**

**Daniela:**

**Board decision: Approved by Bhonita, Patrick, Kate**

- Bank account update

-\$36,000

-AGM budget and costs need to be included in unexpected costs section (possible proposal next meeting with proposed budget)

- Fundraising Report

- cheques made out to OPIRG (figure out what to do with these?)
- Get up to date with Patreon supporters receiving their perks
- Made around \$2200
- Income Report/ Timeline (includes grants updates)
- KOBA Update
- Fredonia Grant and Rankin Construction (possible funding)
- Feedback/ planning
- If we don't get CUPE funding and pay kerry for march, we will be in the RED
- Communications
  - Done by kerry and one of the placement students
  - possibly Daniela in the future?
- Accountability
  - Background given on accountability case
  - Waiting for lawyer to send draft (with gag clause), will email involved parties when draft is received to review and set up signing date/process

**PROPOSAL** brought forward by Patrick: To increase board meetings to twice a month instead of once a month.

**Bukky:**

**Eli: Stand aside**

**Daniela:**

**Board decision: Approved by Bhonita, Patrick, Kate**

## 11. Items brought forward:

- Programming Updates
  - The Coming Out Monologues
  - Free Store
  - Anti Oppression Workshop Facilitators
  - Lunch & Learns with Start Me Up

- Niagara Social Justice Coalition: Board Member needed
- Future grants & programs
  - Niagara Skills Network
  - Free Store
- Election of Official Officers (President, Vice President, Secretary, Treasurer)
- Board Portfolios/ Roles + Committee Sign-up
  - **Patrick helping Eli with Facilitator**
  - **Kate and Daniela to work on communications together**
  - **Kate take on treasurer role in the interim**

**PROPOSAL:** Kate to be appointed Board Treasurer

**Bukky:**

**Eli: Approve**

**Daniela:**

**Board decision: Approved by Bhonita, Patrick Stand-Aside: Kate**

**PROPOSAL:** To move item 11 and 12 to next meeting

**Bukky:**

**Eli: Stand aside**

**Daniela:**

**Board decision: Approved by Bhonita, Patrick, Kate**

## 12. New Items:

- Meeting dates
  - Board Meetings
  - AGM
- Slack
- Provincial Proposals
  - 4% Provincial Rate
  - Zina's pay
  - Money on mediation with York
- Fundraiser Market Proposal
- Freedonia Grant Proposal
- CUPE Money Proposal
- KOBA Proposals
  - Fundraising goals
  - Niagara Skills Network
  - Space

- Staff Proposals
  - Timeline
  - Outdated Money
- New Board Trainings & Questions

**13. Next Meeting:**

**1st week of march: TBA**

March 3rd, 2020

**DECISION SUMMARY**

**TASK SUMMARY**

**Task:** Send Adrianna Cervoni membership form to fill out (membership was approved)

**Task:** Email Trinity Lamb to ask for more information on their background

**Task:** Treasurer portfolio to Follow up conversation with Vanessa to ask why audit was quoted \$10,000 and has now gone up to \$15,000 and also what is the exact real cost of the audit.

**Task:** Provincial rep to contact other boards on how much they usually pay their CRO

**Task:** Treasurer Portfolio to file form to US government to get Patreon funds

**Task:** Kerry to Add budget handout to shared drive/appendix to finance update

**Task:** Patrick to create doodle or slack to find meeting time next week that works for everyone to complete agenda items and discuss finances further

**Task:** Kerry to set up finance meeting with vanessa and kate (kate US citizenship ?)

**Task:** Bhonita to set up meeting with Bukky to get further info on board role status etc

**Board Approval:**

**Board Member 1**

**Name:** Bhonita Singh

**Date Approve:** March 17, 2020

Signature:



**Board Member 2**

**Name:** Olubukola Soliu

**Date Approved:** March 17, 2020

Signature:

