



OPIRG BROCK 2019-2020 MINUTES



MEETING LOGISTICS For OPIRG Brock BOD

Date: March 31, 2020 **Time:** 5:30PM - 7:30PM **Location:** Google meet

Co-Facilitators: Kerry **Minute Taker:** Kate **Mood Minder:**
Present: Kerry, Pat, Kate, Bhonita, Daniela
Absent: Bukky

MINUTES

1. **Introduction to meeting: Land acknowledgement, Labour acknowledgement, Accessibility Notes, Review of Group Norms**
2. **Check-in/go around: Names, pronouns, how you are feeling entering the meeting**
3. **News Headlines**
 - Beaches and public recreation areas are closed now
 - Schools are closed at least into May
4. **Review of the agenda**
5. **Approval of previous meeting's minutes**
 - Proposal #1: Approval of meeting minutes from March 17, 2020
 - Board decision: Approved (Bhonita, Patrick, Kate, Daniela)**
 - **Bukky:**
6. **Email decisions summary**
 - None
7. **Community Opt-Ins**
 - Trinity Lamb ?
 - Did not email back
 - Kerry Duncan
 - Proposal #2: Approval of Kerry Duncan as OPIRG member
 - Board decision: Approved (Bhonita, Patrick, Kate, Daniela)**
 - **Bukky:**

8. Board reports

Bhonita:

- Accountability: Letter and invoice from lawyer received
- Meeting with Provincial on York situation

Patrick:

- Board facilitation
- Responded to emails
- Tenant advocacy work

Kate:

- Emailed Matthew (shop steward), no response
- Emailed Eli to ask about Union, no response
- Working on staff proposal
- Talked to Henry, National CUPE Rep, waiting on follow up
- Working on NRJ stuff
- Replied to emails

Bukky:

- Not present

Daniela:

- None

9. Staff reports

Kerry

- Wrote and submitted culture days grant with crafting event
 - Need to pay artists before submitting grant
 - Patrick offered to collaborate
- Emailed BUSU to get mail forwarded, haven't heard back
- Emailed Phil, who mailed \$10,000 cheque
- Emailed Vanessa about cheque deposit
- Email about Freedomia grant
- Followed up with profs and placement students
- Wrote reference letter
- Connected with community
- Worked with Kate on staffing options
- Social media work

10. Committee Updates, Feedback, Goals, & Proposals

- Finance:

- Freedomia Update

- They reopened deadline and changed things because of COVID
 - New april 20 deadline for new projects, won't hear back until June
 - Grant was about Free Store, which has been impacted by COVID
 - Kerry will email them with questions
 - Go through Financial Statements from Vanessa
 - **Proposal #3: Approve the 2017-2018 Financial Statements.**
 - **Board decision: Approved (Bhonita, Patrick, Kate, Daniela)**
 - **Bukky:**
 - Follow up on CUPE money - cheque was mailed today and they said the request for the Bylaw Changes will be submitted to National soon
 - About to receive cheque, still waiting to figure out logistics for process of bylaw amendment
- Communications
 - Passwords for all the accounts were shared
 - Please post as many webinars and resources as possible
 - If there are events, please also send to niagarasocialjusticecoalition@gmail.com , which is Danielle who post calendar updates
 - Accountability
 - In camera
 - Proposal #4: Approve lawyer's draft of the letters
 - **Board decision: Approved (Bhonita, Patrick, Kate, Daniela)**
 - **Bukky:**

11. Items brought forward:

-
- Election of Official Officers (President, Vice President, Secretary, Treasurer)
- Proposal #5:
 - President: Daniela
 - VP: Bhonita,
 - Secretary: Patrick
 - Treasurer: Kate
 - **Board decision: Approved (Bhonita, Patrick, Kate, Daniela)**
 - **Bukky:**
- Programming
 - The Coming Out Monologues
 - Discussion of posting call out for artists for April
 - Kerry will follow up with Madelyn and update social media posts
 - Anti Oppression Workshop Series (May 3 livestream workshop with Janice Jo Lee - Partnership with Brock SJC)

- *"What is the purpose of your art/activism? What are you doing and is it working? How are you serving your community/audience with your work?"*
- Free Store (In the Soil, follow up messages to the other festivals)
 - Most of our Free Store events were cancelled
 - Chloe has reached her hours
 - Discussion about sanitation and accepting donations
 - Might be best to not accept new items because our future Free Stores were cancelled
- Niagara Social Justice Coalition
 - Working on how to finish that up with Danielle
- Other placement students
 - Naloxone Harm Reduction
 - All cancelled
 - Claire will do it when she goes back to StreetWorks
 - Community Connect Discount Card
 - Fundraiser Placement

12. New Items:

- Staffing proposal
- Proposal #6: Lay off Kerry as soon as possible because of COVID 19
 - **Board decision: Approved (Bhonita, Patrick, Kate, Daniela)**
 - **Bukky:**
- Staff Vacation Hours Proposal
- Proposal #7: Approve up to 5 vacation days for Kerry
 - **Board decision: Approved (Bhonita, Patrick, Kate, Daniela)**
 - **Bukky:**
- COVID 19 - Project with CFBU
 - Coordinating radio segments, the most feasible way for this to work is if the groups send their urgent "needs" to one person/group who collates everything and puts it in a list. Also there could be info about help (mental health contact numbers etc). A lot of the general info about help, who to call etc is already available online and through various parties, so I am more interested in the changing needs and situations. For example, if a new number/webpage/FB has just been started to address a certain issue, or someone needs a specific thing."
- Proposal: Legal Fees Invoice
 - Proposal #8: Approve amount (\$1,717.60) to lawyer

- **Board decision: Approved (Bhonita, Patrick, Kate, Daniela)**
- **Bukky:**

-

13. Next Meeting: April

14. In-camera agenda points:

- Legal
- Staff situation
- Students for Democratic Society
- Accountability processes (past info)

DECISION SUMMARY

Proposal #1: Approval of meeting minutes from March 17, 2020

Board decision: Approved (Bhonita, Patrick, Kate, Daniela)

Bukky:

Proposal #2: Approval of Kerry Duncan as OPIRG member

Board decision: Approved (Bhonita, Patrick, Kate, Daniela)

Bukky:

Proposal #3: Approve the 2017-2018 Financial Statements.

Board decision: Approved (Bhonita, Patrick, Kate, Daniela)

Bukky:

Proposal #4: Approve lawyer's draft

Board decision: Approved (Bhonita, Patrick, Kate, Daniela)

Bukky:

Proposal #5: President: Daniela, VP: Bhonita, Secretary: Patrick, Treasurer: Kate

Board decision: Approved (Bhonita, Patrick, Kate, Daniela)

Bukky:

Proposal #6: Lay off Kerry as soon as possible because of COVID 19

Board decision: Approved (Bhonita, Patrick, Kate, Daniela)

Bukky:

Proposal #7: Approve up to 5 vacation days for Kerry

- **Board decision: Approved (Bhonita, Patrick, Kate, Daniela)**

- **Bukky:**

Proposal #8: Approve amount (\$1,717.60) to lawyer

- **Board decision: Approved (Bhonita, Patrick, Kate, Daniela)**
- **Bukky:**

TASK SUMMARY

Kerry emails about Freedonia grant

Pat will send email about next Board meeting

Board Approval:

Board Member 1

Name: Bhonita Singh

Date Approve: April 14, 2020

Signature:

A handwritten signature in cursive script, appearing to read "Bhonita Singh".

Board Member 2

Name: Kate Spiegel

Date Approved: April 14, 2020

Signature:

A handwritten signature in cursive script, appearing to read "Kate Spiegel".