



# OPIRG Brock 2020-2021 BOARD OF DIRECTORS Nomination Package



Hello! Thank you for your interest in running for one of the OPIRG Brock Board of Directors (BOD) positions. Community members and students are encouraged to apply. In addition to the standard set of Board responsibilities, each Board member will hold a portfolio. There is also the opportunity to sit on and/or chair multiple committees within the OPIRG Brock team. All Board members are required to abide by the [OPIRG Brock Safer Space Policy](https://www.opirgbrock.com/important-documents) (<https://www.opirgbrock.com/important-documents>). If you are successful, the duration of this volunteer position runs from October 1, 2021 to September 30, 2023.

Continuing to move in a direction where the governance of OPIRG Brock is directed by people from historically and currently marginalized and targeted communities, we encourage Board applications from Indigenous peoples, Black peoples, Peoples of Colour, peoples with various gender expressions, presentations and identities, peoples with various sexual orientations, disabled peoples/peoples with disabilities (visible and invisible), peoples navigating mental health concerns (diagnosed and undiagnosed), addiction(s), and/or navigating recovery processes, peoples with no and/or precarious immigration status, survivors of/peoples with experiences of sexual violence, domestic violence, stalking, emotional abuse, ritual abuse, or physical abuse, poor people/low-income peoples, peoples with no and/or precarious housing, sex workers, peoples who use drugs, incarcerated peoples and peoples with criminal records, pregnant peoples, parents, and caregivers, fat peoples, peoples across age cohorts, and peoples from a wide range of cultural and faith backgrounds.

**In order to run for the BOD, you must be a member in good standing. “In good standing is defined as:**

- You must be on record having paid the annual OPIRG Brock student or community membership fee and completed [the 2021 OPIRG Brock Membership Form](https://forms.gle/EzDqhSqDcbTMstfu7) (<https://forms.gle/EzDqhSqDcbTMstfu7>)
- You cannot have been removed from the organization due to acts of discrimination, harassment, or violence that acts in contradiction to the OPIRG mandate or Safer Space Policy
- You cannot have been removed from the organization for causing OPIRG Brock undue organizational harm

**To run for the Board, please follow these instructions:**

- Read through the entire OPIRG Brock Board Nomination Package, in order to get familiar with the organization and the expectations for board members.
- Send an email to [opirgbrockcro@gmail.com](mailto:opirgbrockcro@gmail.com) by September 14th, 2021 at 11:59pm with the following:
  - a. Your name and pronouns
  - b. A campaign photo, which does not need to be a picture of you
  - c. Your contact information
  - d. A brief description of yourself, including if you are a community member or student
- With the exception of your contact information, all of the information above will be publicized as part of the campaign



# OPIRG Brock Board of Directors Nomination Package



- Attend the next OPIRG AGM (Monday, September 27th, 2021) or send someone on your behalf
- At the AGM, you will have 3 minutes to share the following information:
  - a. Why would you like to be on the OPIRG-Brock Board of Directors?
  - b. Which position would you be interested in taking on and why?
  - c. What experience do you have with environmental/social justice work?
  - d. What skills, knowledge, or experience makes you well suited to be a member of the OPIRG-Brock Board of Directors?
  - e. Is there anything else you would like us to know about you?

If you have any questions about OPIRG Brock or about running for the Board, you can attend our info session on Thursday, September 9, 2021 at 5:30pm. To RSVP for the session, please email the CRO at [opirgbrockcro@gmail.com](mailto:opirgbrockcro@gmail.com). If you cannot make the info session, please email your questions to the CRO.

### **Process for Affirming Nominations**

Due to the online format, rather than have nominees collect nomination signatures, at the September Public Board Meeting (Monday, September 20, 2021 at 5:30pm), there will be a minimum of 5 OPIRG Brock members present at this meeting to affirm the nominations through the OPIRG Brock Adhoc Members Committee.

All the pages following this are information about the OPIRG Brock Board of Directors and are available to keep as a resource by the applicant.



# OPIRG Brock Board of Directors Nomination Package



**INTERESTED IN JOINING THE OPIRG BROCK BOARD OF DIRECTORS?  
HERE ARE A FEW THINGS TO KNOW BEFORE JOINING THE BOARD:**

## **WHAT IS OPIRG BROCK?**

Ontario Public Interest Research Group – Brock (OPIRG-Brock) is a campus-based social and environmental justice organization. OPIRG-Brock engages in educational and direct-action campaigns and helps to connect and support a variety of social justice groups on and off campus. OPIRG aims to empower students and raise awareness for issues in our community.

## **VALUES OF OPIRG BROCK**

OPIRG Brock is a **consensus-based not-for-profit organization**, which means that all decisions made at the board level use a discussion-based participatory model where all participants can come to a decision that works for them. The consensus model differs from many organizations, who traditionally use the majority rules vote-based method in making decisions.

Striving to work within an anti-oppressive framework, OPIRG Brock utilizes its Safer Space Policy as the guiding issue-based principles of the organization. By running for the Board of Directors, you are committing to upholding and enforcing the values outlined within the Safer Space Policy. Each of these positions have a support person to help the primary portfolio holder.

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## **STRUCTURE OF OPIRG BROCK**

OPIRG Brock is run by a volunteer operational board made up of 7 members. What this means is that each board member will have consistent working requirements, such as email communication and monthly board meetings, being the Chair of a committee, as well as a specific portfolio that they are responsible for. The portfolios include Provincial Board Representative, Human Resources (Staff Relations), Board Facilitator, Treasurer/Finance, Fundraising and Grants, Partnerships and Volunteers Liaison, and Communications and Media Relations. While each of these portfolios are held primarily by one (1) board member, each role also has a support person to help manage/problem solve the responsibilities where necessary.



## OPIRG Brock Board of Directors Nomination Package



Each board member will receive training on Consensus Facilitation and Decision Making, Incorporating Anti-Oppression into our Activism, and specific transition training related to being on the Board of Directors. OPIRG Brock also hosts a Community Education Series, which offers a range of workshops on technical skills and issue-based topics, which will be provided to board members and the broader OPIRG community throughout the year.

There are currently two (2) permanent staff at OPIRG Brock (Volunteer, Training, & Planning Coordinator; Professional Bookkeeper), with the goal of adding contract summer students in the future. The staff are relevant, as you will be responsible, with the other board members, to support and manage the staff members.

### **WHY BE AN OPIRG BROCK BOARD MEMBER?**

#### **Supporting campus & community activism**

With a clear mandate of social, economic, and environmental justice, by working with OPIRG, you will always be plugged into what's going on with activism throughout Niagara.

One way we support activism is through our Action Group structure. An action group is a campus/community activism initiative that requires long-term support, and can be funded or non-funded. The Action Group application takes place over the course of September, and approved groups can access their budget until the end of August the following year. In some cases, non-funded Action Groups have applied for status during a different time period.

#### **Transferable Skills**

By joining the OPIRG Board, directors are able to gain and practice a wide range of transferable skills, such as team building, staff management, and resource development. Additionally, the various portfolios and projects allow for skill-building in event planning, volunteer coordination, communication and design, and outreach. From using consensus decision-making to writing proposals to building thoughtful relationships to challenging privilege and problematic behaviour, these are all elements learned or improved upon by engaging as a board member.

#### **Ensuring a future for OPIRG Brock in Niagara**

In February 2018, after the undergraduate referendum, OPIRG Brock lost its future guaranteed funding. With a bit of money to lean back on, OPIRG Brock can work with our new board and staff to ensure we maintain programming by strengthening our current ties with campus departments, clubs and organizations.



# OPIRG Brock Board of Directors Nomination Package



## BOARD PORTFOLIO DESCRIPTIONS

### All Board Members are responsible for:

- Upholding all OPIRG Brock policies
- Signing an OPIRG Brock Confidentiality Agreement
- Hold a minimum of one OPIRG Brock Board Portfolio (Role)
- Chairing and participating in a minimum of one OPIRG Brock Board and/or project committee
- Participating in the OPIRG Brock Anti Racism Action Plan committee, through sitting on the committee and/or doing the work outlined by the committee for the Board, staff, and volunteers
- Have a full understanding of the OPIRG Projects (current and recent past)
- Participate in one or more of the OPIRG Projects, where you have capacity
- Supporting with and attending OPIRG events, where possible
- Attending public board meetings, in-camera meetings, relevant committee meetings, & the AGM
- If can't attend meeting, must notify as soon as possible and send perspectives on agenda points
- Facilitating board meetings, taking minutes (accommodations are possible)
- Attending board training/ development meetings
- Reading through all Board transition and training documents and asking questions (when you have them)
- Attending Board transition meetings and training (ex. Consensus Facilitation & Decision Training, Minute-taking, etc.)
- Maintaining internal communication norms (established at the beginning of the mandate)
- Using the communications channels: Google drive, Slack, Signal
- Answering emails regularly and maintaining email response norms (ex. reply to proposals within 48 hours)
- Understanding the budget, financial timelines, & reimbursement processes
- Representing OPIRG Brock in public spheres
- Promoting OPIRG on social media (where available)
- When you attend other groups events/ meetings, report this back to the Board
- 1 or 2 months of the year, holding the position of Feedback & Concerns Liaison
- Participating in community events/ groups, and connecting/ promoting OPIRG Brock, where applicable
- Regularly checking in with your board buddy (another member of the Board who you check in with if you have questions or need updates. Randomly selected at the Board transition meeting)
- Supporting Staff with policy development, as it applies to your Board portfolio/committee
- Participate in the weekly OPIRG Brock team drop-in co-work sessions, when provided and you feel coworking would be helpful



# OPIRG Brock Board of Directors Nomination Package



## PORTFOLIOS

### **Provincial Board Representative**

- Attend provincial board and AGMs with a staff member, and participate in all decisions and discussions at AGMs
- Understanding of the OPIRG Provincial Bylaws and procedures
- Understand the funding relationship between OPIRG Provincial and the chapters
- Participate in at least one Provincial Collective (Finance, Internal, or Chapter Support)
- Report on, and present Provincial proposals to OPIRG Brock Board
- Write and present the OPIRG Provincial update for the OPIRG Brock AGM & Annual Report
- Update board on what's happening at other PIRGs (especially on projects or topics relevant to our PIRG)
- Coordinate provincial campaigns to local campaigns (as presented)
- Represent local stance on union issues (in collaboration with the HR Portfolio)
- Maintain strong relations with other PIRGs
- Connect with "in need" PIRGS and offer support within capacity
- Provide any resources to other PIRGS as available
- Participate in OPIRG Provincial Collective Bargaining on the employer side (if you are interested/ available and it's in a bargaining period)

### **Human Resources (Staff Relations)**

- Have a regular schedule of check-in meetings with the OPIRG Brock staff
- Understanding of the CUPE 1281 OPIRG Collective Agreement and parts applicable to the Board of Directors' staff management and relations
- Be aware of any timelines related to layoffs, evaluations, severance, collective bargaining, etc.
- Be aware of the Staff and OPIRG Brock Bookkeeper's general work schedule and vacation schedule/ when they will or will not be available
- Update board on HR related matters/ issues
- Work in accordance with relevant board member to write and review job descriptions, evaluations
- Work with the OPIRG Brock staff to develop and check-in on a 4-6 month work plan
- Aware of staff's hours, in accordance with work plan and review timesheets once a month
- Every 4-6 months, set up a meet with staff members to establish campus-oriented component of a 4 month work plan
- Act as mediator, when necessary
- Write and present the OPIRG Brock HR update for the OPIRG Brock AGM & Annual Report
- When applicable:
- Plan and coordinate any hirings, evaluations, and/or disciplinary procedures for OPIRG Brock in accordance with the collective agreement
- Sit on all hiring committee and evaluation committee, unless there is a conflict of



# OPIRG Brock Board of Directors Nomination Package



interest

## Board Facilitator

- Maintaining inbox for opirgb@gmail.com (make sure new emails remain unread and are sorted into the relevant folder)
- Ensure there is a bounceback email set up in the Board account (to ensure someone contacting the Board receives a response)
- Ensure entire Board understands the login and procedures for the Board email, and update these when needed
- Understanding of the Board procedures and policies related to consensus decision making and facilitation
- Support for the other Board members when taking on other/ new responsibilities (ex. meeting facilitation)
- In collaboration with the OPIRG Brock staff, ensure new (and all) Board members sign any relevant contracts, OPIRG Brock Confidentiality Agreements, and receive board binders
- Setting up the agendas for Public Board meetings
- Establish facilitators, minute-taker, and mood-minder/timekeeper prior to each meeting
- Doodle maker & establish a semesterly schedule of Public Board Meetings (minimum of 1 per month)
- Support with setting up any additional Board meetings needed, where necessary
- Reviewing board roles when needed, or annually
- Write and present the OPIRG Brock Board work update for the Write and present the OPIRG Brock AGM & Annual Report
- Act as mediator on board, delegate mediator if need

## Treasurer/Finance

- Contact person for OPIRG Brock Bookkeeper
- Signing authority position (signing cheques, when needed)
- Understand and maintain the finance schedule for the Board of Directors (levy deposits, audits, etc.)
- Chair of the OPIRG Brock Finance Committee (meet a minimum of once per month)
- Member of the OPIRG Brock Fundraising & Grants Committee
- Ensure regular budget are presented at the regular Public Board Meetings
- Be aware of current accounts, budget lines, and deposits
- Have a full understanding of the OPIRG Brock budget structure, lines, and processes
- Assist in draft budget proposal and report for AGM
- Monitor and update and investigate union levies annually
- Ensure a log of expense forms is maintained and up-to-date
- Write and present the OPIRG Brock Board finance update for the OPIRG Brock AGM & Annual Report

## Fundraising & Grants

- Chair of the OPIRG Brock Fundraising & Grants Committee (many jobs listed under this portfolio can be supported by the OPIRG Brock Fundraiser & Grants Committee)



## OPIRG Brock Board of Directors Nomination Package



- Member of OPIRG Brock Finance Committee
- Ensure regular fundraiser and grants updates presented at the Public Board Meetings
- Understand the operations and details of the agreements between OPIRG Brock & CUPE 4207
- Understand the operations and details of the OPIRG Brock sustainer programs: Memberships, and Patreon
- Support OPIRG Brock staff with updating and the OPIRG Brock sustainer programs
  - Ensure memberships are continually advertised & payments are followed up on
  - Track monthly amounts brought in by the memberships monthly
  - Ensure all Patreon perks are delivered
  - Expand Patreon perks where possible
- Work with staff and committee to plan and promote fundraiser events
- Work with staff and committee to plan and promote regular raffles
- Ensure OPIRG Brock members are able to access their complimentary raffle tickets
- Work with the staff and Partnerships & Volunteers Liaison to look into financial sustainer relationships or referendums (ex. with labour union and member-based organizations)
- Write and present the OPIRG Brock fundraising & grants update for the OPIRG Brock AGM & Annual Report

### **Partnerships & Volunteers Liaison**

- Chair of the Niagara Free Store Committee
- Board liaison for NSN Project committee
- Member of the OPIRG Brock Communications Committee
- Be aware of all of the OPIRG Brock's community and campus partnerships, (recent) past and present
- Be aware of all of the OPIRG Brock's programming and events, (recent) past and present
- Be familiar with relevant budget lines (ex. Programming)
- Be community and campus partners' contact person for the Board of Directors (in addition to them working with the staff)
- Be an active member in the team developing the Niagara Skills Network
- Advertise in community/ city media and work with campus relations board member to work on publishing in campus media
- When needed, attend necessary meetings of/ with different Niagara groups/ actions not already affiliated with OPIRG Brock (or delegate this task to another Board member or staff)
- When needed, work with staff and Volunteer Liaison to attend/ support meetings related to post-secondary placement opportunities
- Be volunteers' and placement students' contact person for the Board of Directors (in addition to them working with the staff)
- Communicate with volunteer(s), when necessary
- Support staff with the following volunteer processes, when needed:
  - Ensure volunteers are provided with the relevant information for becoming an OPIRG Brock member



# OPIRG Brock Board of Directors Nomination Package



- o Co-write, review, and approve the annual volunteer application form, volunteer job descriptions
- o Report back to board updates on volunteer projects
- o Coordinate volunteering schedules for OPIRG Brock events (ex. Free Store)
- o Plan and organize orientation sessions for volunteers
- o Developing and disseminating a volunteer outreach campaign
- Write and present the OPIRG Brock Board partnerships, volunteers, & placement students update for the OPIRG Brock AGM & Annual Report

## **Communications & Media Relations**

- Chair of the Communications Committee
- Work with the staff to develop and maintain website and social media accounts: Facebook, Instagram, Twitter
- Support with graphic design needs of OPIRG Brock and Action Groups, when needed
- Support with social media campaign development related to the follow topics:
- Fundraising & Sustainership programs
- Programming announcements (Niagara Free Store, NSN workshops, etc.)
- Review website every 2 months to check for outdated information, and send needed edits to staff
- Makes sure the website and email payment schedule is up-to-date
- Make sure OPIRG Brock events/ actions are published on social media and in local media, including press releases and PSAs
- Advertise in community/ city media and work with campus relations board member to work on publishing in campus media
- Media spokesperson, when needed
- Be familiar with relevant budget lines (ex. Website, Marketing, Printing, etc.)
- Organize and maintain a photo database
- With the staff, draft and present an updated Communications, Social Media, and Media policy for OPIRG Brock
- Write and present the OPIRG Brock Board communications update for the OPIRG Brock AGM & Annual Report

## **OPIRG Brock Committees**

### **Committee 1: Finance Committee**

- Includes the OPIRG Brock Bookkeeper, OPIRG Brock Staff member, OPIRG Brock Finance Portfolio, Grants & Fundraiser Portfolio, and any other Board member who is interested/ has capacity
- Meets monthly before the Public Board Meetings
- Reviews and stays up to date on budget, and expense form logs
- Stays up to date on requirements for reporting to the Canadian Revenue Agency (CRA) (including sending in list of Board members,
- Maintains the financial schedule and supports Bookkeeper with filing necessary paperwork (ex. audits)
- Review monthly Deposits/ Fundraising Report that will be presented Public Board



# OPIRG Brock Board of Directors Nomination Package



## Meetings

- Follows up on ensuring finances from programming proposals are followed up on

## **Committee 2: Communications & Marketing Committee**

- Understand how the OPIRG Brock emails are linked with OPIRG Brock website
- Work with the staff to develop and maintain website and social media accounts
- Understand the renewal timeline and process for website and emails
- Work with the staff to develop a regular posting schedule and participate in the posting schedule
- Write promotions for events/ actions on social media and in local media, including press releases, online calendar updates, and psas
- Read campus and regional media every week and report to board on relevant items
- Write articles for media, where available
- Drafts public statements and sends them to the Board for approval, and then publishes public statements and solidarity letters, as needed
- Appoints a Media Relations spokesperson, where needed
- Be familiar with relevant budget lines (ex. Website, Marketing, Printing, etc.)
- Develop new promotions and social media ideas
- Work on updating the DisOrientation Guide, when applicable
- Make sure other groups' events are promoted through OPIRG's accounts
- Write and present the OPIRG Brock communications update for the OPIRG Brock AGM & Annual Report

## **Committee 3: Accountability Committee**

- Important notes:
  - This committee should not include the OPIRG Brock staff (they can be consulted on certain matters, where applicable)
  - If a committee member has a Conflict of Interest with a matter brought forth to the Committee, they will not take an active role in the organizing components of that matter
- Understand the two frameworks of accountability that happen within OPIRG Brock
  - Accountability Processes - Formal processes needed as follow up to receiving an Incident Report, a concern/complaint, or a piece of feedback
  - accountability politics - Commitment to our core mandate of social, economic, and environmental justice and what it means to put that into action (ex. Anti Racism Action Plan)
- Understanding of the CUPE 1281 OPIRG Collective Agreement and parts applicable to staff management in the areas of employer follow up on discipline
- Maintain list of individuals and organizations banned from OPIRG Brock
- Annually review (and update when needed) the Safer Space Policies and Procedures
- Annually review (and update when needed) the OPIRG Brock Conflict of Interests Policies and Procedures
- Develop any additional policies or procedures needed related to follow up on a matter before the committee
- Coordinate the Feedback & Concerns Liaison schedule (who gets reported to each month)
- Receive OPIRG Brock incident reports and concerns and follow up accordingly



## OPIRG Brock Board of Directors Nomination Package



- Ensure all details of Incident Reports, concerns/complaints, or feedback remain as confidential as needed and specified by the individual bringing forth the information
- Hold in-camera meetings to discuss and follow up on Incident Report, concerns/complaints, or feedback, where needed
- Bring forth updates and/or proposals to the Public Board Meetings related to follow up steps on an Incident Report, concerns/complaints, or feedback, where needed
- Act as the liaison for communicating with individuals and organizations implicated in Incident Reports or concerns/complaints, including receipt of information and follow up steps
- In the case the committee and/or Board decides to offer a list of resources to a person or organizations implicated in an Incident Report or concern/complaint, curate and send this list
- In the case the committee and/or Board decides to offer a follow up meeting to a person or organizations implicated in an Incident Report or concern/complaint, send a minimum of one committee member to this meeting (ideally a minimum of 2 people)
- In the case a matter before the Committee or Board requires consultation with a lawyer, act as the liaison between the Board and the lawyer
- Document steps for follow up on an Incident Report, concerns/complaints, or feedback
- A minimum of once per year, offer a public online space or event that is gives the membership and broader community space to bring forth past or present concerns or feedback related to OPIRG Brock
- Ensure the OPIRG Brock website has up to date information on how to connect with the Feedback & Concerns Liaison
- Ensure the OPIRG Brock website has up to file an Incident Report, complaints/concerns, or feedback
- Write and present the OPIRG Brock Board Accountability update for the OPIRG Brock AGM & Annual Report

### **Committee 4: Anti-Racism Action Plan**

- Understand the two frameworks of accountability that happen within OPIRG Brock
  - Accountability Processes - Formal processes needed as follow up to receiving an Incident Report, a concern/ complaint, or a piece of feedback
  - accountability politics - Commitment to our core mandate of social, economic, and environmental justice and what it means to put that into action (ex. Anti Racism Action Plan)
- Review and further develop the current OPIRG Brock Anti-Racism Action Plan (first formal Action Plan will be presented at the 2020 OPIRG Brock AGM)
- Set up Board, Staff, & Volunteer Anti-Racism Resource Review and Training Schedule
  - Can include setting up trainings for the Board, Staff, & Volunteer (either free trainings that already exist online, setting up new training, or working in collaboration with other community groups)
  - Can include regularly sending out resources that need reviewing
  - Can include hosting discussion spaces to debrief the resources sent out
- Ensure components of the Action Plan that includes resources for the community



# OPIRG Brock Board of Directors Nomination Package



- widely publicized (ex. Anti-Racism & Decolonial Fund Budget Line) and sent to local groups/ people who could promote it more broadly or benefit from those resources
- Review all OPIRG Brock projects and partnership to assess how they interact with the values of the OPIRG Brock Safer Space Policy and Anti Racism Action Plan. For each project and partnership, please document
    - Where and how things are working well and partnerships are established/ being developed
    - Where and how things are going poorly and partnerships have yet to be established/ being developed
  - If the Board composition hosts more white people/settlers than Black people, Indigenous people, or People of Colour, immediately start the process internal review to assess the barriers or issues for people getting involved
  - Prior to updating the the Anti Racism Action Plan each year, host a public space or event to receive feedback on barriers for being involved in OPIRG Brock
  - Write and present the OPIRG Brock Anti-Racism update for the OPIRG Brock AGM & Annual Report

## **Committee 5: Grants & Fundraising Committee**

- Meet a minimum of once per month, and more frequently if organizing a fundraiser and is needed
- Understand the operations and details of the OPIRG Brock sustainer programs: Memberships, Patreon, and Community Connect Discount Card
- Support OPIRG Brock staff with updating the OPIRG Brock sustainer programs
  - Ensure memberships are continually advertised and payments are followed up on
  - Track monthly amounts brought in by the membership fees
  - Ensure all Patreon perks are delivered
  - Expand Patreon perks where possible
  - Keep up-to-date contracts with businesses participating in the Community Connect Discount Card
  - Support with the advertising and outreach strategy for the Community Connect Discount Card
- Plan and promote fundraiser events (ex. OPIRG Brock Community Market)
- Work with staff and committee to plan and promote regular raffles
- Ensure OPIRG Brock members are able to access their complimentary raffle tickets
- Develop an annual grant schedule and application work plan
- Support in the writing and reviewing of grants
- Discuss feedback on past grants and update grant documents accordingly
- Work with the staff and Partnerships Liaison to look into financial sustainer relationships or referendums (ex. with labour union and member-based organizations)
- Research potential sponsorship opportunities (ex. Lion's Club, Rotary)
- Write and send sponsorship letters for OPIRG Brock projects
- Write and present the OPIRG Brock grants and fundraising update for the OPIRG Brock AGM & Annual Report



# OPIRG Brock Board of Directors Nomination Package



## **Committee 6: Niagara Free Store**

- Meet a minimum of once per month, and more frequently if organizing a Niagara Free Store event is scheduled
- Understand the finances and expenses related to the Niagara Free Store
- Work with the Niagara Free Store team to coordinate and facilitate the Free Store Donations and Events Committees
- Working with the Niagara Free Store team, go through current current OPIRG Brock inventory and inventory systems to update (following COVID-19 safety guidelines)
- Working with the Free Store team, expand online outreach and develop and publish 2-3 online resources and/or social media campaigns related to the Free Store
- Work with Niagara Free Store team for to develop a COVID-19 safe plan for community events and inventory distribution throughout the Niagara region
- Connect with community organizations about partnering opportunities and outreach
- Connect with other Free Store teams across Ontario to discuss strategies and options for this style of project
- Work with OPIRG Brock and the Folk Arts Multicultural Centre to establish a standing annual schedule for Free Store options
- Participate in the set up, tear down, and facilitation of Free Store events (when available and following COVID-19 safety guidelines)
- Work on grants writing and long-term strategic mapping for a permanent Niagara Free Store location in St. Catharines
- Write and present the OPIRG Brock Niagara Free Store update for the OPIRG Brock AGM & Annual Report

## **OPIRG Brock Projects**

Each of the following are the currently active OPIRG Brock Projects in addition to projects managed by an already existing committee (ex. the Community Connect Discount Card is managed by the Grants & Fundraising Committee). Each of these projects has their own mandate, and set of tasks. While it is not mandatory to be involved in any of these projects, it is mandatory to understand what each one does and how it contributes to OPIRG Brock's overall mandate, partnerships, and work. Some of these projects deeply need more volunteers and a revamp due to COVID-19, and as such are currently paused.

### **Current/ paused OPIRG Brock Projects include:**

- Abolish the NRP & Build Community Alternatives Coalition
- Niagara Skills Network
- Niagara Free Store
- The Coming Out Monologues V. 2
- 2 plots at the Brock Community Garden
- Co-hosting Narcan webinars with Positive Living Niagara
- Working with placement students from Brock University
- Occasionally giving workshops (ex. Activist-ing in Niagara)
- DisOrientation Guide to Niagara
- Supporting and consulting with community groups on organizing processes



## OPIRG Brock Board of Directors Nomination Package



- Impacts of Ford in Niagara Campaign (Niagara Social Justice Coalition)

Historically, because we had more money and capacity, we also hosted:

- Partnership in planning OPIRG Pride Week
- Hosting events in Brock's Orientation Week/ our own DisOrientation Week
- Doing class talks at Brock
- History of Activism in Niagara
- Rebel Hearts & Ears Playlist
- Infoshop drop-in space