



OPIRG BROCK 2019-2020 AGENDA



MEETING LOGISTICS FOR OPIRG Brock BOD

Date: August 14th 2019 **Time:** 6-8pm **Location:** Positive Living Niagara

Facilitator: Winnie/Kerry **Minute Taker:** Bhonita Singh **Mood Minder:**

Present:

MINUTES

1. **Introduction to meeting: Land acknowledgement, Labour acknowledgement, Accessibility Notes, Review of Group Norms**
2. **Check-in/go around: Names & pronouns**
3. **News Headlines**
 - Kashmir's military occupation
 - Zimbabwe in the process of changing the age of consent from 16 to 12
 - USA school lunch debts were going to be paid off by wealthy businessmen, but was refused because of ulterior motives to keep the school's population of a certain socio-economic class
 - gofundme set up for Brock masters student who lost family in a tragic car accident
 - Justin Trudeau-immigrant control not gun control (Lesley to send link)
 - Hawaii, Muana Kea building telescope on indigenous land, a lot of indigenous protesters + elders were arrested
4. **Review of the agenda**
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5. **Financials check-in**
 - Spending policies
 - Vanessa has a certain amount that she can approve us to spend
 - \$75 for Kerry, \$? vanessa
 - kerry to send finance policies to board
 - Upcoming Marketing: What is OPIRG Brock Posters & Know Your History Campaign
 - Kerry to send posters to "printer"



OPIRG BROCK 2019-2020 AGENDA



- KYHC-debunking problematic people that are often celebrated (sir isaac brock etc)
- Buttons (or stickers)
 - Laptop stickers (OPIRG Logo and one in partnership with SJC-top 5 authors)
 - Kerry to talk to michelle to find out costs of stickers
 - button supplies are \$140 (for 1000 button supplies)
- Handouts: What is OPIRG & Cool Places in St. Catharines/ Niagara
 - Kerry to send to “printer” or use personal \$75 budget

6. Email decisions summary

- N/A

7. Approval of previous meeting's minutes

- May 7, 2019
 - Approved by Bhonita, Lesley, Kecha, Winnie
 - **Bukky:**
- July 17, 2019
 - Approved by Bhonita, Lesley, Kecha, Winnie
 - **Bukky:**

Reminder: Minutes need to be sent out to all Board and Staff to review following the meeting. Assuming they are reviewed and accurate, at the following meeting, the Minutes are approved and then signed by the President and Vice President, then posted online.



OPIRG BROCK 2019-2020 AGENDA



8. **Clearing of the air (**Make sure the person is comfortable with it being included in the minutes)**

9. **Community Opt-ins**

- Will provide list at the meeting
 - Kerry read Sarah Morningstar's Bio
 - Approved by: Bhonita, Lesley, Winnie, Kecha
 - **Bukky:**
 - Kerry to send acceptance email

10. **Board reports**

- [Board Members provide report on work they have done since last public meeting, including any new connections/Partners/Supporters]

Bhonita:

- checked board account email

Winnie:

- Finance committee met
- Winnie+ Vanessa to coordinate access/ password for finance email (for e-transfers)

Lesley:

- Recovering from Concussion
- had phone meeting with Kerry on Monday discussing orientation + DISorientation week (activities etc)

Kecha:

- Focusing on revamping OPIRG website

Bukky

-

11. **Staff reports**

- Kerry
 - [Staff provide report on work they have done since last public meeting, including any new connections/Partners/ Supporters]
 - Kerry to send constitution things to Kecha and Bhonita
 - Took a week off and wrote + posted letter for family in Welland facing deportation
 - emailed politicians, posted on social media



OPIRG BROCK 2019-2020 AGENDA



- prep for orientation/disorientation week
- updating promo materials
- working on new + growing partnerships
- attends finance committee (looking into community space via trillium grant, met with streetworks + positive living about this)
- built new template form for internal proposals
- updating google drive
- contacted phillip (wants to maintain general membership, but not board member application)

12. Items brought forward

- N/A
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13. New items

- August events at the PAC
 - approached to cohost panel about Rafiki Movie , we declined due to costs and time constraints promoting through social media
 - free interactive disabilities performance event on august 24th + 25th
 - Kerry to send link to board
- Board applications
 - 2 potential positive living staff to apply
 - podcaster (good community person?)
- One day training and visioning with Provincial
 - Sunday Sept 15th (10-1pm, lunch 1-2pm, 2-5pm)
 - we actually have a line in the budget for Board training
 - Reimburse bus ticket for Lesley because training is mandatory
- Board meeting schedule for the fall
 - section 38 of the constitution states board has to meet every 2 weeks
 - one full board meeting each month and within 2 weeks of that meeting all committees have to meet
 - suggestion: set a standing date, for ex. 1st thursday of every month, 2nd tuesday every month etc for board meeting and doodle's for committee meetings



OPIRG BROCK 2019-2020 AGENDA



suggestion: Board meeting last week of the month (starting in September)

- Community Friends Discount Program with CFBU

membership card for discounts to businesses

going by sept 1st so that people will buy them during orientation week

\$20 , get one-pager with list of participating business

CFBU has also been defunded

decided that we keep proceeds from what we sell, CFBU keeps proceeds from what they sell

-Name of program? send suggestions to Kerry

Proposal: \$20 membership + card , \$10 membership only, \$20 card only. Both have to give emails so they will get OPIRG newsletters

Approved: Bhonita, Kecha, Lesley, Winnie

Bukky:

when paying for someone else's membership its only for the membership not card

current members get card for free for first year

people making donations over \$20 get card "for free"

Kerry to email board all this info

sell 100 membership cards, we make \$2000

Kerry to send to "printer" friday morning after editing the one pager

upcoming proposal for printing posters and cards etc

Advertise to Skyzone

Possibly with Sitel (Bhonita to contact Sitel) because it is right beside skyzone

- DisOrientation Guide

Curtis Carmichael reduced price: \$2500 (QA + movie), \$3000 (keynote + movie), \$4500 for everything

HRE possibly paying for entire event , so far committed to \$500

BUSU \$____?

Goodman \$____?

PACRID \$____?

OPIRG's commitment should be between \$500-\$1000 (including food costs, posters, event, etc)

If HRE says no, do we do the event? cancel? do one of the options?

Monday event: 2 harm reduction trainings are already approved/booked



OPIRG BROCK 2019-2020 AGENDA



Tuesday: Curtis Carmichael event (need space to hold event)

Wednesday: Social reproduction Justice meeting

Thursday: Take back the night (no organizing committee because it is only one person, counteracts a lot of OPIRG politics, theme is trafficking but there is no sex workers, racialized voices, intersectional feminist perspectives etc)

Decision: Keep monday and wednesday events and keep tuesday event only if HRE is paying and not go forward with the "DISorientation" title

- Orientation Week

SEPT 1st- 7 volunteers total (either shift) in order to secure tables at vendor fair for both days

- have to fill out forms online by August 22
- Kerry to send out form for volunteer "sign up" for the move in day event

-two free stores in september (split inventory in half)

-coat drive in november (call to arrange pick up, at marilyn?)

-ongoing facebook event for free store donations

- Financial Survival Plan

- plan sent through email

- Placement students

updates can be obtained from kerry, Lesley or Bukky

- Film Partnerships with the PAC/ NAC

The filmhouse (located in PAC) is run by Niagara Artist Centre (NAC)

suggestion: Monthly LGBTQ+ movie screening

suggestion: Bi-monthly social justice film

both will be long standing queer/social justive event in the city

14. Next Meeting

- [LIST ITEMS THAT WERE NOT ADDRESSED AT THIS MEETING]

Financial Decisions Summary:

- [LIST ALL FINANCIAL DECISIONS COMMITTED TO THROUGHOUT THE MEETING]



OPIRG BROCK 2019-2020 AGENDA



TASK LIST:

- Lesley to send link (Justin Trudeau news)
- Kerry to send finance policies to board
- Kerry to send "What is OPIRG Brock Posters", "Know Your History Campaign", "What is OPIRG" and "Cool Places in St. Catharines/ Niagara" posters to "printer"
- Bukky to approve 2 sets of minutes (#7)
- Bukky to approve community opt-in for Sarah Morning star (Kerry will send Bio if requested)
- Bukky to fill in updates (#10)
- Kerry to send constitution + general guidelines to Kecha and Bhonita so rewriting can begin
- Kerry to send link for the 2 PAC events to board
- Everyone to send name suggestions for OPIRG discount card to Kerry if they have any ideas
- Bukky to vote on proposal for discount card (#13)
- Kerry to email board finance info etc for Membership discount cards
- Kerry to send one page discount card handout + contracts for businesses to sign to "printer" friday morning (after editing existing one pager)
- Bhonita to contact Sitel (OPIRG discount card)
- Kerry to send out form for volunteer "sign up" for the move in day event on Sept 1st
- Everyone to go through financial survival plan that was sent through email (from Kerry)
- Winnie and Bhonita to set up meeting with lawyer for an open Accountability process
- Bhonita to send out letter related to another Accountability process (from board account)

Board Approval:

Board Member 1

Name: Bhonita Singh

Date Approve: November 15, 2019

Board Member 2

Name: Olubukola Soliu

Date Approved: November 15, 2019

Signature:

Signature: